

### **South Fork Community Development District**

- |  |   |
|--|---|
| <input type="checkbox"/> Vacant, Seat 1                    | <input type="checkbox"/> Mark Vega, District Manager      |
| <input type="checkbox"/> Kelly Barr, Chairperson           | <input type="checkbox"/> John Vericker, District Counsel  |
| <input type="checkbox"/> Jason Amato, Assistant Secretary  | <input type="checkbox"/> Robert Dvorak, District Engineer |
| <input type="checkbox"/> David Lowrie, Vice Chairperson    |   |
| <input type="checkbox"/> Nick Bozzuto, Assistant Secretary |   |

### **Regular Meeting Agenda**

Tuesday, May 10, 2022 – 6:30 p.m.

### **Workshop**

Tuesday, May 10, 2022 – 7:15 p.m.

**Meeting URL:** <https://us02web.zoom.us/j/82258690030?pwd=eXR1Sk1nODNGUldpdW1YTnhhQjhrQT09>

**Meeting ID:** 822 5869 0030      **Passcode:** 123456      **Call in number:** (929) 436-2866

- 1. Roll Call**
- 2. Audience Comments**
- 3. Consent Agenda**
  - A. Approval of the Minutes of the April 12, 2022 Meeting..... P. 2
  - B. Acceptance of March 31, 2022 Financial Report .....P. 4
  - C. Report on Number of Registered Voters (1,341).....P. 11
- 4. Staff Reports**
  - A. Attorney
  - B. Engineer
  - C. District Manager
- 5. Supervisors' Requests**
- 6. Adjournment**

Note: The next meeting is scheduled for Tuesday June 14, 2022 at 6:30 p.m.

**District Office:**  
2654 Cypress Ridge Boulevard, Suite 101  
Wesley Chapel, Florida  
813-991-1116

**Meeting Location:**  
South Fork HOA Pool Building  
10952 Ambleside Drive  
Riverview, Florida

**MINUTES OF MEETING  
SOUTH FORK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the South Fork Community Development District was held on Tuesday, April 12, 2022 at 6:30 p.m. The Board was in person at the South Fork HOA II pool house located at 10952 Ambleside Drive, Riverview, Florida, with residents attending via Zoom.

Present and constituting a quorum were:

Kelly Barr	Chairperson
David Lowrie	Vice Chairman
Jason Amato	Assistant Secretary
Nick Bozzuto	Assistant Secretary

Also present were:

Mark Vega	District Manager
Robert Dvorak	District Engineer
Alba Sanchez	Field Manager

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Vega called the meeting to order at 6:36 p.m. and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

None.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the Minutes of the March 8, 2022 Meeting**
- B. Acceptance of February 28, 2022 Financial Report**
- C. Resolution 2022-04, General Election**
- D. Updated Rate Sheet for JMT Engineering Services**

On MOTION by Mr. Amato seconded by Mr. Lowrie with all in favor the Consent Agenda consisting of the Minutes of the March 8, 2022 Meeting, the February 28, 2022 Financial Report, Resolution 2022-04, General Election, and the Updated Rate Sheet for JMT Engineering Services was approved as presented. 4.0

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

None.

**B. Engineer**

Mr. Dvorak informed the Board they are on schedule to deliver the DEO report.

**C. District Manager**

Mr. Vega updated the Board that the new signs on Summerfield should be installed in May.

**FIFTH ORDER OF BUSINESS**

**Supervisors' Requests**

None.

**SIXTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Amato seconded by Ms. Barr with all in favor the meeting was adjourned at 6:46 p.m. 4-0.

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Mark Vega, Secretary

**South Fork  
Community Development District**

*Financial Report*

*March 31, 2022*

**Prepared by:**



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**South Fork  
Community Development District**

**Financial Statements**

**(Unaudited)**

**March 31, 2022**

## Balance Sheet

March 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
<b>ASSETS</b>			
Cash - Checking Account	\$ 194,611	\$ -	\$ 194,611
Assessments Receivable	-	150	150
Allow-Doubtful Collections	-	(150)	(150)
Due From Other Funds	-	22,187	22,187
Investments:			
Reserve Fund (A-1)	-	38,408	38,408
Reserve Fund (A-2)	-	8,507	8,507
Reserve Fund (A-3)	-	28,424	28,424
Revenue Fund (A-1)	-	202,745	202,745
Revenue Fund (A-2)	-	85,632	85,632
Revenue Fund (A-3)	-	157,636	157,636
Deposits	4,941	-	4,941
<b>TOTAL ASSETS</b>	<b>\$ 199,552</b>	<b>\$ 543,539</b>	<b>\$ 743,091</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 2,756	\$ -	\$ 2,756
Accrued Expenses	3,557	-	3,557
Other Current Liabilities	10,000	-	10,000
Due To Other Funds	22,187	-	22,187
<b>TOTAL LIABILITIES</b>	<b>38,500</b>	<b>-</b>	<b>38,500</b>
<b>FUND BALANCES</b>			
<b>Nonspendable:</b>			
Deposits	4,941	-	4,941
<b>Restricted for:</b>			
Debt Service	-	543,539	543,539
<b>Assigned to:</b>			
Operating Reserves	25,533	-	25,533
Reserves- Irrigation/Landscape	34,425	-	34,425
Reserves - Ponds	635	-	635
<b>Unassigned:</b>	<b>95,518</b>	<b>-</b>	<b>95,518</b>
<b>TOTAL FUND BALANCES</b>	<b>\$ 161,052</b>	<b>\$ 543,539</b>	<b>\$ 704,591</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 199,552</b>	<b>\$ 543,539</b>	<b>\$ 743,091</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<b>REVENUES</b>					
Interest - Investments	\$ 350	\$ 175	\$ -	\$ (175)	0.00%
Special Assmnts- Tax Collector	305,813	293,580	296,675	3,095	97.01%
Special Assmnts- Other	1,064	1,064	1,064	-	100.00%
Special Assmnts- Discounts	(12,275)	(11,786)	(11,816)	(30)	96.26%
<b>TOTAL REVENUES</b>	<b>294,952</b>	<b>283,033</b>	<b>285,923</b>	<b>2,890</b>	<b>96.94%</b>
<b>EXPENDITURES</b>					
<b>Administration</b>					
P/R-Board of Supervisors	25,836	12,918	8,612	4,306	33.33%
ProfServ-Engineering	15,000	7,500	5,785	1,715	38.57%
ProfServ-Field Management	16,223	8,112	8,112	-	50.00%
ProfServ-Legal Services	7,500	3,750	2,793	957	37.24%
ProfServ-Mgmt Consulting	36,025	18,012	18,012	-	50.00%
ProfServ-Trustee Fees	3,717	3,717	3,717	-	100.00%
Auditing Services	2,300	2,300	2,300	-	100.00%
Website Compliance	1,553	1,553	1,553	-	100.00%
Insurance - Risk Management	8,618	8,618	7,058	1,560	81.90%
Legal Advertising	1,800	900	1,204	(304)	66.89%
Misc-Bank Charges	90	45	-	45	0.00%
Misc-Assessment Collection Cost	6,138	5,893	5,718	175	93.16%
Annual District Filing Fee	175	175	175	-	100.00%
<b>Total Administration</b>	<b>124,975</b>	<b>73,493</b>	<b>65,039</b>	<b>8,454</b>	<b>52.04%</b>
<b>Electric Utility Services</b>					
Utility - General	9,960	4,980	6,344	(1,364)	63.69%
Electricity - Streetlights	11,760	5,880	11,576	(5,696)	98.44%
<b>Total Electric Utility Services</b>	<b>21,720</b>	<b>10,860</b>	<b>17,920</b>	<b>(7,060)</b>	<b>82.50%</b>
<b>Flood Control/Stormwater Mgmt</b>					
Contracts-Aquatic Control	11,808	5,904	6,079	(175)	51.48%
R&M-Lake	5,000	2,500	-	2,500	0.00%
<b>Total Flood Control/Stormwater Mgmt</b>	<b>16,808</b>	<b>8,404</b>	<b>6,079</b>	<b>2,325</b>	<b>36.17%</b>
<b>Other Physical Environment</b>					
Contracts-Landscape	84,048	42,024	42,432	(408)	50.49%
Contracts-Mulch	2,500	1,250	-	1,250	0.00%
Insurance - Property	733	733	-	733	0.00%
R&M-Renewal and Replacement	12,000	6,000	-	6,000	0.00%
R&M-Irrigation	500	250	129	121	25.80%
R&M-Walls and Signage	500	250	42	208	8.40%
Reserve - Irrigation/Landscape	2,000	-	-	-	0.00%
Reserve - Ponds	1,000	1,000	59,200	(58,200)	5920.00%
Reserve-Signs/Monuments/Fences	500	-	-	-	0.00%
<b>Total Other Physical Environment</b>	<b>103,781</b>	<b>51,507</b>	<b>101,803</b>	<b>(50,296)</b>	<b>98.09%</b>



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<b>Field</b>					
Contracts-Security Services	11,427	5,714	5,714	-	50.00%
Misc-Contingency	16,241	8,121	4,252	3,869	26.18%
<b>Total Field</b>	<b>27,668</b>	<b>13,835</b>	<b>9,966</b>	<b>3,869</b>	<b>36.02%</b>
<b>TOTAL EXPENDITURES</b>	<b>294,952</b>	<b>158,099</b>	<b>200,807</b>	<b>(42,708)</b>	<b>68.08%</b>
Excess (deficiency) of revenues					
Over (under) expenditures	-	124,934	85,116	(39,818)	0.00%
Net change in fund balance	\$ -	\$ 124,934	\$ 85,116	\$ (39,818)	0.00%
<b>FUND BALANCE, BEGINNING (OCT 1, 2021)</b>	<b>75,936</b>	<b>75,935</b>	<b>75,936</b>		
<b>FUND BALANCE, ENDING</b>	<b>\$ 75,936</b>	<b>\$ 200,869</b>	<b>\$ 161,052</b>		

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending March 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<b>REVENUES</b>					
Interest - Investments	\$ 1,000	\$ 500	\$ 10	\$ (490)	1.00%
Special Assmnts- Tax Collector	327,561	314,459	318,357	3,898	97.19%
Special Assmnts- Discounts	(13,102)	(12,578)	(12,634)	(56)	96.43%
<b>TOTAL REVENUES</b>	<b>315,459</b>	<b>302,381</b>	<b>305,733</b>	<b>3,352</b>	<b>96.92%</b>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Misc-Assessment Collection Cost	6,551	6,289	6,114	175	93.33%
<b>Total Administration</b>	<b>6,551</b>	<b>6,289</b>	<b>6,114</b>	<b>175</b>	<b>93.33%</b>
<b>Debt Service</b>					
Principal Debt Retirement A-1	95,000	-	-	-	0.00%
Principal Debt Retirement A-2	20,000	-	-	-	0.00%
Principal Debt Retirement A-3	65,000	-	-	-	0.00%
Interest Expense Series A-1	57,994	29,236	29,236	-	50.41%
Interest Expense Series A-2	12,775	6,440	6,440	-	50.41%
Interest Expense Series A-3	48,261	24,329	24,329	-	50.41%
<b>Total Debt Service</b>	<b>299,030</b>	<b>60,005</b>	<b>60,005</b>	<b>-</b>	<b>20.07%</b>
<b>TOTAL EXPENDITURES</b>	<b>305,581</b>	<b>66,294</b>	<b>66,119</b>	<b>175</b>	<b>21.64%</b>
Excess (deficiency) of revenues Over (under) expenditures	9,878	236,087	239,614	3,527	0.00%
<b>OTHER FINANCING SOURCES (USES)</b>					
Contribution to (Use of) Fund Balance	9,878	-	-	-	0.00%
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>9,878</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
Net change in fund balance	\$ 9,878	\$ 236,087	\$ 239,614	\$ 3,527	0.00%
<b>FUND BALANCE, BEGINNING (OCT 1, 2021)</b>	<b>303,925</b>	<b>303,925</b>	<b>303,925</b>		
<b>FUND BALANCE, ENDING</b>	<b>\$ 313,803</b>	<b>\$ 540,012</b>	<b>\$ 543,539</b>		



*Craig Latimer*  
**Supervisor of Elections**

Our Vision: To be the best place in America to vote

GOVERNOR'S  
STERLING  
AWARD  
RECIPIENT

April 18, 2022

To whom it may concern,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2022, listed below.

Community Development District	Number of Registered Electors
South Fork	1341

We ask that you respond to our office with a current list of CDD office holders by **June 1<sup>st</sup>** and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or [ewhite@votehillsborough.gov](mailto:ewhite@votehillsborough.gov).

Respectfully,

Enjoli White

Candidate Services Manager

**VoteHillsborough.gov**



**(813) 744 - 5900**

**Fred B. Karl County Center**

601 E. Kennedy Blvd., 16th Floor, Tampa, FL 33602

**Robert L. Gilder Elections Service Center**

2514 N. Falkenburg Rd., Tampa, FL 33619

*See website for regional office locations.*